



**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
GOVERNMENT OF TELANGANA**

Training Programmes on Right to Information for the year 2023-24

Training programmes on Right to Information are scheduled to be conducted in physical (in-person) mode at the MCR HRD Institute campus in Hyderabad.

Officials may send their nominations through their HoDs by post or e-mail to: cssrti2023to24@gmail.com / soumyarani@mcrhrdi.gov.in or to the concerned Course Coordinators (details are enclosed) at least one week before the date of commencement of the programme.

Officials may get relieved only after receipt of communication of confirmation of nominations by the Institute.

Commencement of the Programme will be subject to receipt of sufficient number of nominations.

Nomination form is annexed to this note.

Forthcoming training programmes on Right to Information are as follows:

Training Programmes / Workshops on the Right to Information Act - for the year 2023-24

S.No.	Title of the Training Programme / Workshop	No. of days	From	To	Name of the CC
1	Training Programme on RTI Act for 1 st AAs/ PIOs / APIOs of HoDs (Residential)	3 d.	06.11.2023	08.11.2023	K. Soumya Rani
2	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	04.12.2023	06.12.2023	Srinivas Madhav
3	Voluntary Disclosure of Information under RTI Act (Optionally Residential)	3 d.	05.12.2023	06.12.2023	K. Soumya Rani
4	Training of Trainers Programme on RTI Act for District Resource Persons (Residential)	5 d.	11.12.2023	15.12.2023	K. Soumya Rani
5	Workshop on Proactive Disclosure of Information under RTI Act (Optionally Residential)	2 d.	12.12.2023	13.12.2023	K. Ramgopal
6	Training Programme on RTI Act for 1 st AAs/ PIOs / APIOs of HoDs (Non-residential)	3 d.	16.12.2023	18.12.2023	K. Ramgopal
7	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	19.12.2023	21.12.2023	G. Jhansi Rani
8	Workshop on Best Practices & Success Stories on RTI (Optionally Residential)	2 d.	19.12.2023	20.12.2023	K. Soumya Rani
9	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	21.12.2023	23.12.2023	K. Soumya Rani
10	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	03.01.2024	05.01.2024	K. Ramgopal
11	Workshop on Proactive Disclosure of Information under RTI Act (Optionally Residential)	2 d.	05.01.2024	06.01.2024	K. Soumya Rani
12	Workshop on Best Practices & Success Stories on RTI (Optionally Residential)	2 d.	05.01.2024	06.01.2024	Srinivas Madhav
13	Training of Trainers Programme on RTI Act for District Resource Persons (Residential)	5 d.	08.01.2024	12.01.2024	K. Ramgopal

14	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	09.01.2024	11.01.2024	G. Jhansi Rani
15	Workshop on Proactive Disclosure of Information under RTI Act (Optionally Residential)	2 d.	19.01.2024	20.01.2024	Srinivas Madhav
16	Training Programme on RTI Act to 1 st AAs/ PIOs/ APIOs of HoDs / Secretariat Departments (Non-residential)	3 d.	22.01.2024	24.01.2024	K. Suresh Kumar
17	Training of Trainers Programme on RTI Act for District Resource Persons (Residential)	5 d.	29.01.2024	02.02.2024	Srinivas Madhav
18	Workshop on Effective Implementation of RTI Act (Optionally Residential)	2 d.	29.1.2024	30.1.2024	K. Ramgopal



Dr. MCR HRD Institute of Telangana
Road No.25, Jubilee Hills, Hyderabad - 500 033.

Annexure-II

Nomination Form for Training Programme on Right to Information

Programme Title:.....

Date of the Programme: From.....**to**.....

S.No.	Item	Details
1	Name of the officer nominated	
2	Date of Birth	
3	Designation in present post	
4	Cadre	
5	Academic qualifications	
6	Professional qualifications	
7	Contact details	Mobile No. e-mail ID
To be filled by the sponsoring authority		
Certified that		
a)	The particulars given above are correct	
b)	Due care has been taken about the training needs of the officer nominated with reference to his/her present/future duties vis-à-vis contents of the course	
c)	The officer, if nomination is confirmed, will be relieved on full time basis to attend the training programme.	
Address for communication to the Nominating authority		
	Name	
	Full postal Address	
	Landline No.	
	Fax No.	
	Mobile No.	
	E-mail ID	
Signature of Nominating Authority with Seal		
	Reference No. of the Nominating authority	