



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
Centre for Public Administration
Induction Training Programme/ Foundation Course for Junior Assistants of Telangana State
From 23.08.2021 to 22.09.2021
Week-1-REVISED TENTATIVE SCHEDULE(Batch 7)
(File No.T2/CPA/319/2021)

TIME TABLE **23.08.2021 to 29.08.2021**

TIME	Monday 23	Tuesday 24	Wednesday 25	Thursday 26	Friday 27	Saturday 28	Sunday 29 Combined Class
09.30am - 10.30am	Rapid Antigen Test (10:00am to 1.00pm)	Expectations of Participants -Sri Saka V Rao JF & CC	Service Rules: TS State & Subordinate Service Rules - Scope, Method of appointment, DR, Eligibility, Rule of Reservation and Maintenance of Roaster Register etc. -Sri K. Srinivasa Rao, Audit Officer State Audit Dept.	TS Conduct & CCA Rules -Sri K. Prabhakar Dy. Dir.(Retd.) Social Welfare	ACB/Vigilance Procedures -Sri GMS Sastry Manager ACB	DOM-Noting -Saka V Rao CC	Team Building -Sri R. Bhaskar, GM-IT(Retd.)
10.30am - 11.30am							
11.30am - 11:45am							
11:45am to 12:45pm	TEA BREAK						
12.45pm to 01:45pm	Towards Modernization -Sri Harpreet Singh, IAS Director General, Dr MCRHRDIT	History of Land Taxation in Telangana -Dr Gautam Pingle, Dean of Studies & Head, CTS Dr. MCRHRDIT	TS Ministerial, General Subordinate & Last Grade Service Rules -Sri K. Srinivasa Rao, Audit Officer State Audit Dept.	TS Conduct & CCA Rules -Sri K. Prabhakar Dy. Dir.(Retd.) Social Welfare	New Pension Scheme -Sri V. Jagadishwer Placement Officer(Retd.) Collegiate Edn.	Land & People of Telangana -Sri A.K.Goel, IAS(Retd.)	Pro-activeness(Motivation) -Sri PMK Gandhi, Free Lance Journalist
01.45pm to 02.45pm							
02.45pm- 03.45pm	(02:00pm to 02.30pm) Registration and collection of Training Kit from Room No.25, Ground Floor, Admn. Building 2.30pm to 3.00pm @ Dasarathi Auditorium - Grouping Cycle3 & dividing into Batches 5,6&7 3pm to 3.25pm - Group Photograph for Cycle-3	DOM - 1,2&3 Office Procedures, General Discipline -Sri Saka V Rao Jr. Faculty & CC	English-1 -Sri A. Lakshmana Rao, English Faculty	English-4 -Sri A. Lakshmana Rao, English Faculty	English-7 -Sri A. Lakshmana Rao, English Faculty	English-10 -Sri A. Lakshmana Rao, English Faculty	-----
03.45pm- 04.00pm	TEA BREAK						
04.00pm - 05.00pm	3.30pm to 4.30: INAUGURATION 4.30pm-4.40pm-Dividing cycles: Cycle-3 @ Akshara (2nd Floor)	DOM - 4 Common Office Functions, Maintenance of Personal Register, -Sri Saka V Rao Jr. Faculty & CC	English-2 -Sri A. Lakshmana Rao, English Faculty	English-5 -Sri A. Lakshmana Rao, English Faculty	English-8 -Sri A. Lakshmana Rao, English Faculty	English-11 -Sri A. Lakshmana Rao, English Faculty	
05.00 pm to 06.00 pm	04:45pm to 7pm)- Elections to the (3) Clubs.		English-3 -Sri A. Lakshmana Rao, English Faculty	English-6 -Sri A. Lakshmana Rao, English Faculty	English-9 -Sri A. Lakshmana Rao, English Faculty	English-12 -Sri A. Lakshmana Rao, English Faculty	
6.00pm to 7.00pm							
Venues	Batch-07:- Room No. 215, Rudrama Hall Full Group : Akshara Hall /Dasarathi Auditorium				Yoga: From 6:30 - 7:30 am, Venue: Vivekananda Hall / Ramadas Rangastali		
	Batch:07 :- Room No.				Games: 06.00 pm to 07.00 pm		