

**SESSION PLAN FOR ASSISTANTS (DR) FOUNDATION TRAINING PROGRAMME
(8 WEEKS DURATION)**

EXPERIENTIAL LEARNING MODULE

Sl. No.	Topic	Number of Sessions	Expectations	Marks
1.	Briefing on W2FW(Where to find What)	1	To clarify how to interpret rules in a given situation	-
2.	Briefing on Village Attachment	1	To clarify what to expect in a village regarding implementation of various public service delivery schemes	-
3.	De-briefing on Village Attachment	1	To disseminate information collected from the village	-
4.	Briefing on Study-tour-cum NGO Attachment	1	To clarify what to expect about cultural and other diversities and experience service delivery by NGO	-
5.	De-briefing on Study-tour-cum NGO Attachment	1	To disseminate information collected during study-tour and NGO Attachment	-
6.	Book Review Presentations	10	To read, compile, analyse and orally communicate the crux of the message of written text	50
7.	W2FW Presentations	15	To present using presentation skills, after analyzing rules position, the expected solution in a given case	50
8.	Village Attachment	25	To experience implementation of various schemes in a village	50
9.	Study-tour-cum NGO Attachment	35	To experience cultural heritage and geographical difference and feel the unity in diversity: To also experience service delivery by NGO	50
10.	Examination	6		
11.	Valediction	2		
12.	Course Administration	2		
Total:		100		200

TOTAL NUMBER OF SESSIONS: 200

TOTAL MARKS COMPOSITION (Examination/Evaluation)

1	Office Management Module	150
2.	Rules Orientation Module	100
3.	Experiential Learning Module	200
4.	Internal Assessment	50
	Total	500

MANDATORY CLEARANCE REQUIRED

- 1. E-Learning Module – to log at least 30 hrs and pass prescribed tests**
- 2. Behavioural Module- to clear psychometric tests**