

GOVERNMENT OF TELANGANA

Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA  
 Foundation Training Program for the Assistant Section Officers (DR) of Central Secretariat, Gol  
 (Sponsored by Institute of Secretariat Training & Management, New Delhi)

Date: 08.04.2024 to 07.06.2024

Week- 9 (June 03th to June 08th, 2024) R-1

SESSION PLAN FOR SECTION - I & II

TIME	Monday 03	Tuesday 04	Wednesday 05	Thursday 06	Friday 07	Saturday 08
6.30 AM to 7.30 AM	YOGA & PT					
7.30 AM to 9.30 AM	Break					
9.30 AM to 10.45 AM	Job Simulation (Noting & Drafting) Presentations (A separate circular will be issued)	Examination of ISTM - Phase-I Section- I (10.00 am to 11.30 am) Section -II (12.00 pm to 1.30pm) (A seperate circular will be issued)	Hyderabad Darshan Visit to Charminar & Salarjung Musuem	Sri P K Jaiswal, Dy. Director, ISTM - Via Virtual Mode - <u>Topic:</u> Breifing on On-the- Job Phase- Upcoming Module (9:30 am to 10:30 am)	Feedback on ISTM's LMS Portal & Dr. MCR HRD IT's, End- Course Evaluation (A separate circular will be issued)	Return Journey
11.00 AM to 12.15 PM				Blood Donation (Vivekananda Hall) (Inauguration at 11:00 am by the DG)		
12.15 PM to 1.30 PM						
1.30 PM to 2.30 PM						
2.30 PM to 3.30 PM		Sri S.Umapathi, IPS (Retd.), former IGP <u>Topic:</u> Leadership Styles in Government	Visit to T-Hub, T- Works & Golconda Fort (Sound & Laser Show)	Sri G.Tarun Reddy, IRS, Joint Commissioner, Customs & GST, Secunderabad Commissionerate- <u>Topic:</u> Motivating Self & Others	Relieving Formalities	
3.45 PM to 4.45 PM						
4.45 PM to 5.30 PM						
Venue	Section - I & II - Dasarathi Auditorium, Admin Block (Ground Floor)			Cultural Program at 6.30 pm onwards followed by Dinner	Tea Breaks: 10.45 AM to 11.00 AM & 3.30 PM to 3.45PM Lunch Break : 1.30 PM to 2.30 PM	

Topic	Speakers
Job Simulation (Noting & Drafting) Presentations	Five Panels of Experts
Examination of ISTM-Phase -I	Members of the Course Team
Leadership Styles in Government	Sri S.Umapathi, IPS (Retd.), former IGP
Hyderabad Darshan	Members of the Course Team
Visit to T-Hub & T-Works	Members of the Course Team
Briefing on On-the-Job (OJT) Phase-pcoming module (Via-Virtual Mode)	Sri Pramod Kumar Jaiswal, Deputy Director (OM),ISTM, Delhi
Blood Donation	Inauguration by Dr. Shashank Goel, IAS, DG of the Institute & Spl.C.S.to Government of Telangana
Motivating Self & Others	Sri G.Tarun Reddy, IRS, Joint Commissioner, Customs & GST, Secunderabad Commissionerate
Feedback on ISTM's LMS Portal & Dr. MCR HRD IT's, End- Course Evaluation	Members of the Course Team
Validictory Function	Chief Guest: Dr. Shashank Goel, IAS, DG of the Institute & Spl.C.S.to Government of Telangana
Relieving Formalities	Members of the Course Team

### MORNING ACTIVITY

Yoga and Physical Training (PT) Venue & Timings

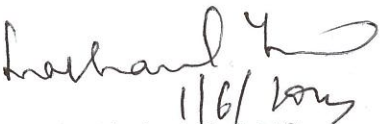
Yoga:06.30am to 07.00am

PT:07.00am to 07.30am

Venue:Ramadasu Rangasthali

  
17/6/24  
Dr. Mohammed Abbas Ali,  
Sr. Academic Advisor

  
17/6/24  
Dr.Kandukuri Usha Rani  
Sr. Faculty & Centre Head- CDS  
Course Director

  
17/6/24  
Dr.Shashank Goel, IAS  
Director General &  
Spl.C.S. to Government